Annex 4

**Data Object Migration Card N** *\_\_*

1. **Data Migration Scoping**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| SAP Module | | |  | | | | | Source System | | |  | | | | | | |
| Data Migration Object | | |  | | | | | Data Quantity | | |  | | | | | | |
| Data Object Type | | |  | | | | | Data Complexity | | |  | | | | | | |
|  | | |  | | | | |  | | |  | | | | | | |
| Object Description: | | |  | | | | |  | | |  | | | | | | |
|  | | | | | | | | | | | | | | | | | |
|  | |  | | | |  | | | |  | | | | | | | |
| Object Dependencies: | | | | |  | |  | | |  | | | | | | | |
| Object 1 |  | | | | | | | | | | |  | |  |
| Object 2 |  | | | | | | | | | | |  | |  |
| Object 3 |  | | | | | | | | | | |  | |  |
| Object 4 |  | | | | | | | | | | |  | |  |
| Object 5 |  | | | | | | | | | | |  | |  |
| Object 6 |  | | | | | | | | | | |  | |  |
| Object 7 |  | | | | | | | | | | |  | |  |
| Object 8 |  | | | | | | | | | | |  | |  |
|  | |  | | | | | | | | | | | | | |  |  |
| Need of Data Cleansing: | | | YES |  | | |  | | NO |  | | |
|  | | | | | | | | | | | | | | | | | |
| If YES, describe in detail: | | | | | | | | | | | | | | | | | |
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| Selection Criteria: | | | | | | |  | | |  | | | | | | | |
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1. **Data Migration Planning and Preparation**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Organization: | |  | | | | |  | | | | | |  | |
| Functional Consultant | | | |  | | | | E-mail | | |  | | | |
| Migration Consultant | | | |  | | | | E-mail | | |  | | | |
| Developer | | | |  | | | | E-mail | | |  | | | |
| Contact Person (Client) | | | |  | | | | E-mail | | |  | | | |
| Reviewer (Client) | | | |  | | | | E-mail | | |  | | | |
|  | | |  | | |  | | | | | | |  | |
| ETL Process: | | |  | | | | | | Name of the program/project: | | | | | |
| Extraction Path | | |  | | |  | | |  | | | | | |
| Transformation Path | | |  | | |  | | |  | | | | | |
| Load Path | | |  | | |  | | |  | | | | | |
| Migration Approach | | |  | | |  | | |  | | | | | |
|  | | |  | | |  | | | | | | |  | |
| Time Required for Creation of Migration Program/Project | | | | | | | | | | | |  | | PD |
|  | |  | | | | |  | | | | | |  | |
| Data Cleansing Measures: | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Deadline: |  | | | | Responsible: | | | | |  | | | | |
|  | | | | | | | | | | | | | | |
| Results of Data Cleansing Measures: | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Date: |  | | | | Reviewer: | | | | |  | | | | |

1. **Data Migration Design**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| System Landscape: | | |  |  |
| Legacy System | |  | QAS 1 |  |
| Copy of Legacy | |  | QAS 2 |  |
| Migration System 1 | |  | QAS 3 |  |
| Migration System 2 | |  | New S/4 System |  |
|  | |  |  |  |
| Exceptional Cases and Measures to Address them: | | | | |
| N | Exceptional Case | | Measures | |
|  |  | |  | |
|  |  | |  | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ETL | |  |  |  |  |  |  |  |  |
| N | Source Field | Source Structure | Source Data Element | Relev. for Migration | Target Field | Target Structure | Target Data Element | Rule / Mapping / Source Field | Additional Information |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| *1* |  |  |  |  |  |  |  |  |  |
| *2* |  |  |  |  |  |  |  |  |  |
| *3* |  |  |  |  |  |  |  |  |  |
| *4* |  |  |  |  |  |  |  |  |  |
| *5* |  |  |  |  |  |  |  |  |  |
| *6* |  |  |  |  |  |  |  |  |  |
| *7* |  |  |  |  |  |  |  |  |  |
| *8* |  |  |  |  |  |  |  |  |  |
| *9* |  |  |  |  |  |  |  |  |  |
| *10* |  |  |  |  |  |  |  |  |  |
| *11* |  |  |  |  |  |  |  |  |  |
| *12* |  |  |  |  |  |  |  |  |  |
| *13* |  |  |  |  |  |  |  |  |  |
| *14* |  |  |  |  |  |  |  |  |  |
| *15* |  |  |  |  |  |  |  |  |  |
| *16* |  |  |  |  |  |  |  |  |  |
| *17* |  |  |  |  |  |  |  |  |  |
| *18* |  |  |  |  |  |  |  |  |  |
| *19* |  |  |  |  |  |  |  |  |  |
| *20* |  |  |  |  |  |  |  |  |  |
| *21* |  |  |  |  |  |  |  |  |  |
| *22* |  |  |  |  |  |  |  |  |  |
| *23* |  |  |  |  |  |  |  |  |  |
| *24* |  |  |  |  |  |  |  |  |  |
| *25* |  |  |  |  |  |  |  |  |  |
| *26* |  |  |  |  |  |  |  |  |  |
| *27* |  |  |  |  |  |  |  |  |  |
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